

*Personnel***CALIFORNIA AIR NATIONAL GUARD ENLISTED  
EXECUTIVE ADVISORY COUNCIL****COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

This instruction establishes the California Air National Guard Enlisted Executive Advisory Council, outlines objectives, and established relationships with base Enlisted Advisory Councils, base Senior Enlisted Advisors, and unit personnel within the California Air National Guard.

**SUMMARY OF REVISIONS**

Updates unit designations. Includes the Human Resource Force Manager as a member of the Enlisted Executive Advisory Council and rescinds CA ANG Form 15.

★1. **Composition.** The Enlisted Executive Advisory Council (EEAC) shall be composed of seven primary participating members and five alternates. The Senior Enlisted Advisor, CA ANG, shall be the Chairperson, and the Headquarters, California Air National Guard Human Resource Force Manager will serve as an EEAC member. The 144th Fighter Wing, 146th Airlift Wing, 129th Rescue Wing, 162nd Combat Communications Group, and 163rd Air Refueling Wing shall each have one primary member and one alternate member. The primary member will be the Wing/Group Senior Enlisted Advisor, and the alternate will be a unit senior noncommissioned officer designated by the Wing/Group commander.

1.1. In the absence of the State Senior Enlisted Advisor, the senior member present will assume the duties of the chairperson.

1.2. A senior officer from the Headquarters, CA ANG will represent the Commander of the California Air National Guard at each meeting.

**2. Objectives.**

2.1. To encourage two-way communication between command and the enlisted force at all levels to foster understanding and to enhance mission accomplishments.

2.2. To support programs and to offer suggestions to improve the effectiveness of the noncommissioned officer in the leadership and management role.

2.3. To promote understanding and support of command policies and objectives.

2.4. To evaluate and to develop programs that will encourage loyalty, patriotism, and dedication in the enlisted ranks.

2.5. To provide a voice for the enlisted force to present potential problem areas and to recommend solutions to elicit constructive suggestions for improvement of the California Air National Guard.

**3. Enlisted Executive Advisory Council Meetings.** The council will meet semiannually at a place and time designated by the chairperson. The council will meet at other times at the call of the Commander, California Air National Guard, through the chairperson.

**4. Newsletter.** Minutes of each meeting will be taken and finalized into a EEAC Newsletter. Additional progress or onetime reports will be forwarded as appropriate. Copies of meeting agenda and minutes will be provided to each member of the Enlisted Executive Advisory Council to brief enlisted personnel and commanders at their respective bases.

4.1. The Enlisted Executive Advisory Council Newsletter will be made up from meeting notes to share meeting highlights and communicate with the enlisted force. The Newsletter will be distributed state-wide to all units of the California Air National Guard for posting on bulletin boards and for briefing enlisted members on Council matters. Distribution will include the State Headquarters for information and staff action as required.

**5. Relationship with Bases.** The Enlisted Executive Advisory Council cannot carry out its assigned mission without an effective liaison with field units. Unit First Sergeants, base enlisted advisory councils, and all other individuals are encouraged to establish and maintain contact with the Enlisted Executive Advisory Council to insure intercommunication on important issues. The following methods will be used to help attain these relationships:

5.1. The scheduled periodic visits to the field units by the Senior Enlisted Advisor, California Air National Guard, during Unit Training Assemblies.

5.2. The free and continuous interchange of information through briefings by Enlisted Executive Advisory Council members at their respective bases and the circulation of minutes of the Enlisted Executive Advisory Council meetings.

5.3. The appearance before or observation of Enlisted Executive Advisory Council Meetings by individuals desiring such exposure. Prior arrangements will be required to effect the necessary coordination. A letter to the Senior Enlisted Advisor, ANG/CCC will suffice.

ROBERT W. BARROW  
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Commander